

Infolinx and Health Care Records Management Solutions

With the introduction of the Health Insurance Portability and Accountability Act (HIPAA), and in particular its requirements for protecting the privacy of confidential patient information, health-related organizations and companies are actively seeking records management software and services to assist them in their efforts to comply with the new regulations.

Under these new guidelines, the management of health records must include policies and practices that safeguard Protected Health Information (PHI). Included in the scope of this safeguarding is the ability to restrict, locate, track, and audit access to all such PHI. Increasingly, the health care industry is turning to companies like Infolinx to ensure regulatory compliance and establish programs reflecting best records management practices.

Having provided records management consultation and software services for nearly twenty years, Infolinx has considerable experience helping health care providers implement strategic and scalable records management solutions, meeting today's stringent requirements.

Infolinx records management solutions enable clients to:

- Comply with regulatory requirements such as HIPAA and Sarbanes-Oxley
- Manage all patient data including charts and other physical media as well as electronic patient data
- Implement a browser-based, true thin-client application
- Track records from point of creation through final disposition
- Maintain complete audit histories for every record
- Minimize "lost" records with low-impact user compliancy and proven recovery strategies
- Integrate with existing software applications including content management, imaging, billing, scheduling, archive storage, etc.
- Seamlessly integrate barcoding, color-coded labels, and Radio-Frequency Identification (RFID)
- Encourage end-user "buy-in" with intuitive interface
- Collaboratively design and implement an unlimited number of retention schedules for the archiving or destruction of records
- Implement an unlimited number of security groups restricting access to sensitive records and/or data
- Maintain record integrity via proven inventory practices
- Maximize end-user accuracy and efficiency through workflow improvements including automated data entry, records requesting, bulk updating, and merging of duplicate records
- Analyze process metrics identifying bottlenecks and potential workflow improvement areas

